

NSS Assembly Meeting -

REPORT UPDATES:

Motion #1 – Approval of the Minutes of the meeting of September 9th, 2026 [Action]

Motion #2 – Approval of the Agenda of the meeting of October 7th, 2026 [Action]

Motion #3 – Motion to align the NSS Executive honorarium with the current NSS Executive structure [Action]

- Claire: the NSS executive used to be 4 people, President, the 2 VPs and Senator, but last year the senator was removed from the executive due to their role and because they have their role for 2 years. The honorarium was not changed. The money is still being split between 4 people
- Kaylie: the point of the vote is not to take away the money from the current senator, but to ensure that the role is set properly for those who step into the role.
- Claire: if they got the money, they would get it for 2 years and a gap would be created when the senator role would be lost.
- Sophie: there is a specific amount of money set for 4 members of the NSS executive, the money would not change but it would be allocated differently
- Mason: What is happening with the money?
- Sophie: the executives would get more money
- Emma: the amount of money
- Kaylie: currently the money goes to the NSS executive and the senator, but it could be changed so it is aligned for the next years NSS executive team

Motion #4 - Motion to update the constitution so that all class council bank accounts are closed after their pinning ceremony. Further, that after completion of billing the total remaining in the class council account be redistributed evenly to the remaining class councils [Action]

- Sophie: The class of 2020 had an inactive account, but they still had money in the account. They said they were using the money to run events for the alumni. This cannot be guaranteed, so if the bank accounts are closed after pinning we can regulate how student money is being used
- Claire: we cannot audit the classes that are past
- Emma: Laurie mentioned that for their class, they closed their account and opened another one with money that is donated
- Brownyn: Is there money allocated for alumni?
- Claire: No
- Lena: is there a timeline for the bank accounts to be closed
- Claire: not currency, but one can be set
- Claire: Is 4 months after pinning a good enough time?
- Mason, Emma & Sophie: yes, that seems fair

Motion #5 - Motion to add a ninth member to the Nursing Orientation Committee as IEDIAA Coordinator [Action]

- Jessica: on NOC, social and IEDIAA Coordinator is one role. Based on the planning for events, it is hard to take on the role of IEDIAA properly. It aligns better with having to do more for the role and the socials coordinator could focus on their events
- Jack: even if it was combined with another role, the IEDIAA may still be pushed to the back. The new roles would be Socials & Preweek coordinator and IEDIAA coordinator. The IEDIAA coordinator would have a huge role during cape hiring, they would join the IEDIAA meetings, they would create forms for capes to give health restrictions and accommodations and ensure they are being followed through.
- Pyper: the IEDIAA can sometimes be pushed to the side during socials.
- Kaylie: the land acknowledgement could be removed because some communities want the land acknowledgement and other do not
- Gia: to Jack and Pyper, would letting the IEDIAA coordinator plan a specific event like NOC talks
- Jessica: it is hard because putting NOC talks in the job description would make it forced and the other members may not want to do NOC talks
- Pyper: it doesn't have to be a specific event because the IEDIAA principles can be added to all events

Guest Speaker: Roger Pilon

- New teaching assistant hours allocation
- SON in structural deficit, spending more than we are making
- The number of hours for TAs have been cut, hours reduced from 120 to 96. This will help to get the SON under the budget
- Faculty TAs may have less hours to support the school
- Claire: Will assessments shift to online format?
 - Roger: It is possible as faculty may try to find ways to handle more labour
- Faculty are entitled to 96 hours, but based on the process they may not all get the full 96 hours
- The 96 hours max will be implemented in January 2027
- If seats for students are increased then TA numbers can also be increased
- Em: Will faculty be able to spend time reviewing assignments well?
 - Roger: it could be affected based on how faculty use their time, but if they are any issues this can be reported
- Hopefully the hours can be revisited and raised back in 2 years
- Main source of funding for the SON is tuition and grant that hasn't increased a lot since 2019
- Most of the expenses are salaries and they have increased year after year
- Kaylie: Was this the main reason for the SON being over the budget?
 - Roger: there were other issues but this was flagged
- Em: Are clinical instructors affected?

- Roger: No, they are considered faculty
- SON is going through accreditation, facilitators will be here in February
- Students will need to be consulted for quality assurance
- College of Nurses will also need to approve the program
- Strategic Plan 2026-2029: vision and mission were created based on input shared from participants. The 3 priorities were created based on people, the curriculum and resources. Clinical innovation & future-ready pedagogy: created in hopes to prepare students for all different aspects of nursing.
- Different placements ideas to be created as Jill will now be focusing on the undergraduate nursing program
- The strategic plan is meant to guide everything that is done at the SON for the next 3 years

Claire Nolli → President

- Ling and I have been working on updating some of our governing policies which will be coming to assembly after reading week and probably multiple assemblies as we slowly work through them (the most recent one we updated hadn't been updated since 2018 and used gendered pronouns). Everything will be done with approval.
- Kaylie and I have been coordinating with the AMS around elections for class councils. Elections closed Tuesday night so hopefully we will know the winners by the end of the week and I can reach out to them. We will still have to run another election for the VPs of AST3 class council as unfortunately we didn't get any applications.
- We updated lots of AMS budgets at the last AMS Assembly and approved a conference offered by the AMS to practice updating policy. We've been working on updating the Student Initiative Fund so students can apply for financial support or receive support for a club/initiative that benefits the student body.
- They finally released the CNSA membership for 2026-2027 so we will be applying to that. I talked to Roger and he is agreeable to help NSS with the cost to send students to the conferences and opportunities.

Kaylie Crowther → VPUA

- TRC was a success! I encourage everyone to continue to think about ways you can implement TRC in your nursing career (not just Sept 30th)
- Scrub bursaries have been sent out and I will be distributing them. Paulina and I went over all of the applications and accepted those demonstrating the most significant financial needs.

- The Mentorship program will be starting up after reading week. Upper year student will be paired with another student
- Morro Yoga!
 - Going to post after reading week, Ari and Keira I will send you info

Sophie Posiewko → VPOPs

- First, the class of 2026 four year track has closed their bank account and has transferred their remaining funds back to the NSS. I will be splitting it again between the classes to be used for your pinning.
- What I wanted to bring to the assembly is if I should include AST class of 2026 in the splitting.
 - Claire: They are not students anymore, since they are not in classes. We could give them the money since whatever is left out will be given back to the classes
 - Mason: send an email to Josh to get his input
 - Sophie: their pinning is soon, so they should have a budget already, what about the class of 2030?
 - Claire: we should also include the class of 2030, since their class council will be running soon
 - Everyone was okay with the money being sent to all the classes
- Also, I had my meeting with RBC last week and they wanted me to get a letter of intent signed with all three names of the owners of the account. I got that to them and I have a meeting this friday to hopefully sign the documents to finally get my name on the account.
- I met with Pyper and our contact from the hotel to get quotes on the food for the formal, but I'll let Pyper share more about that!

Ling Lu → Senator

- Over the past two weeks I've been attending meetings with the student senators and faculty discussing OSAP/Funding changes and the role of AI on education at queens. All the information will be on the senate newsletter that I hope to send out by/during reading week.
- I've also been working with Claire to revise some documents like the governing policies and NSS constitutions. The revised documents are below:
- [NSS-Constitution-October 06, 2026.docx](#)
- [Revisions Made to the NSS Constitution.docx](#)
- [Assembly Procedure Manual.docx](#)

Hannah Cameron → Intern to the President

- I met with Julie, and it went really well! She was very helpful and is willing to support us with planning and organizing the event. She suggested our next step should be to narrow down the theme and decide on the event's main objectives. For example, do we want it to be 50% educational and 50% fun, or mainly focused on fun and de-stressing, with some educational components included?
- For themes, she suggested ideas such as a winter-themed event or a murder mystery. We also discussed potentially using the NSS Lounge as the location. If we need equipment for activities or simulations, Julie said she and her team could bring over what we need.
- We also talked about possible dates, and she suggested pairing the event with the exam care packages. She recommended that we find out when the Nursing Wellness Movie Night is happening, since it is usually held toward the end of the semester, so we can avoid any scheduling conflicts.
- Julie also suggested potentially involving QHS and even faculty. The overall idea could be to create a fun end-of-semester event where nursing students can enjoy food and activities, learn something, connect with one another, and de-stress before exams.
- Since Julie is leaving for vacation tomorrow and will be back after October 19th, we plan to work on these details while she is away and reconnect with her when she returns. By then, we should have a clearer idea of our theme, event objectives, target audience/who the event is for, estimated number of attendees, potential date, location, activities, and the balance between education and fun. Once we have these details, we can update Julie after October 19th and work with her to move forward with planning the event.

Anjola Adewole → Intern to VPOPs

- As Hannah mentioned we are currently working on the intern project. Julie mentioned it would be better if we organized it along with exam care packages. So we're planning to get the event done around the end of November or early December.
- We also want to find out when the Nursing Wellness Movie night is since it's usually held towards the end of the semester just to make sure we don't plan the event for the same day.

Olivia D'Ambrosia → Intern to VPUA

- Kyleigh and I are thinking of a new intern project, if anyone had an ideas we are open to hearing them

- Bronwyn: I got an email from western, asking if students would want to write letters. An intern project could be writing letters to western
- Claire: the NSS lounge could be decorated a bit more
- Emma: a stim bin could be added
- Claire: you could work with Ari and Kiera to give options for what students want in the NSS lounge

Kyleigh Ing → Intern to Senator

- No report

Reaghan Harris → Academics and Professional Development Commissioner

- Me and bronwyn have been working away
 - We WERE planning on booking the rose room for the event, but just got word that it is already booked
 - Does anyone have any ideas for rooms to book? We don't want wallace or grant because they are too echoey and a lecture hall seems too formal because we want it to be a mingle as well...
 - Kaylie: What about a space at a hotel?
 - Claire: it is a bit hard to get to and expensive
 - Reaghan: the fire side room in Ban Righ. it can hold 100 people
 - We changed it to **November 18th 6-8 pm**
 - It is the night of an NSS meeting
 - Laurie looked at assignments and students don't have anything due then
 - Claire: the meeting can be cancelled
 - Emails were sent out to people on monday
 - We reached out to a Sexual Assault & Domestic Violence (SADV) RN, street health NP, RN who works in an outpatient clinic for HIV testing and LGBTQIA+ indigenous individuals, the CLS in emerge (she has also done travel nursing in australia and saschatewan), a nurse currently conducting research, and wound care RN
 - Trying to get sponsored for free food (wingstop... pull through please)
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 - Jiya: I can get a discount with score pizza and I know someone at insomnia, we can talk after the meeting
 - Might be making gift bags as well!
- Study buddies are hired! Working on getting slides from profs
- Working on adjudicating the AST awards with Laurie and Claire

Fiona Gray and Vanessa Craig → Health and Wellness Commissioners

- Not many updates from us this week. Over reading week I am going to start reaching out to different organizations about hosting events.
- I'm currently thinking about reaching out to puppies and pilates and strong pilates.

Pyper Smith → Events Commissioner

- The last couple weeks I've been continuing on planning for the formal. Sophie and I had a meeting with the Events Coordinator from the Kingston Marriott the other day and are just waiting for her to get back to us with the total price of the hors-d'oeuvres before we get the ticket sales started. Once the ticket sales start, we need to spread the word as much as possible! Caley, as soon as the food is confirmed I will send you all of the details for the event form.
- We have the DJ confirmed, as well as the set-up of the space and a plan for how we are delivering the food as well. I know in past years we've hired a photographer to come to the event.
- Do you guys think we should continue that this year and does anyone know of a photographer that may want to help us out?
- Abby: Would we have a photobooth?
- Pyper: yes, so students can also take their own photos
- Kiera: we could ask someone we know if she is free then and I'll let you know

Bronwyn Gauvin → Interprofessional Commissioner

Reaghan and I have been busy starting to plan the academic event - she talked about this already but if you have any questions please don't hesitate to reach out!

- Has anyone done anything sponsorship related with their events?
- How would I do that?
- Any room ideas...? The Rose room said no unless we do thursday or I can ask for another date

I have also been busy planning the Clark x NSS event, I had a meeting with Alexei 2 weeks ago, just to start going through our plan of action. Super great stuff came out of it, as he wants this to be super fun and thinks a lot of eng people will come!

I think we are going to do a 50/50 split, we want to do free pizza for the students - Alexei thinks he can get a sponsorship from dominos.. We also thought we would do drink tickets for \$10 and then we could promote "drink and pizza for \$10"

We ran into a bit of a problem; we can't find a date that works. We were thinking about the last day of classes - before exams. This doesn't work for eng, so then we were think about november, but saige was worried about attendance. So now we are thinking about January... thoughts? 4th years..., will this effect my position at all...?

Claire: It can be done in January, but who would run the event?

Bronwyn: I'm fine with running it in January

Lastly, I got an email from Western and they were wondering if we wanted to do "pen pals" with students in the nursing programs from Western and Queens!

- No volunteers to do the pen pals, Claire will email and let them know

Kiera Holmes and Ari Buckley → Communications Co-Directors

- We added the student initiative fund form to the website and Linktree
- We posted for holidays and events
 - Truth and Reconciliation Day
 - Nursing formal
- We also collaborated with class council of 27 for jacket sale advertising
 - If any other class council would like promotional use of the NSS Instagram, please contact us
- Received a DM from Mochi Charms asking to collaborate with us for an event; reached out to our Events Commissioner, Pyper, informed her, and sent Mochi Charms her information for a future event
- Updated the calendar on the website - if you have an event you would like added, we will happily do so

Paulina Leyton Carrasco → Social Issues Commissioner

- No report

Caley Heard → Logistics Commissioner

- Kaylie I will finish that morro form as soon as I have the floorplan
- Bronwyn, let me know if you need help with anything I am more than happy to help with room booking and what not

Jessica Poole, Lucy Staples, Avyn Anderson → Nursing Orientation 4-year, Head Cape & Logistics Commissioners

- We are going to release info about NOC info night tonight/tomorrow

- We are going to release written applications following NOC info night (October 13th) and they will be due October 20th @11:59 PM
- Head cape interviews will be on November 7th, and head cape will be chosen by the evening of November 8th
- The rest of NOC will occur on November 14th!

TBD → Year 1 Class President

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Mason Bouchard → Year 2 Class President

We're currently working on the scrubs and stethoscope sales

- We got lots of traction on the instagram
- Successful presentation in NURS 101
- Constant setbacks with Brand Central. They aren't willing to accommodate and are not flexible at all so we had to delay the start of our sale to this Friday. We may not be able to go through with the embroidery this year, but we may pivot back to our original plan
 - Will send out emails and post on insta; can other class councils share pls?
- Final meeting with FIGS tomorrow to iron everything out before we launch Friday

I'm very happy with how things are going and I'm really looking forward to launching our sale. Hopefully this can lead to more meaningful partnerships with FIGS in future.

Lena Hemus → Year 3 VP of Logistics (Interim Class President)

I wanted to share a few updates from the Year 3 class council.

- We met on September 16th to clarify each of our roles, set up a meeting schedule, and discuss our goals for the semester, including which events we want to run, fundraising goals, and our plan for being more active on our social media account.
- Right now, we are still working on organizing a Year 3 social in collaboration with QDC, but we've had a few setbacks in communicating with them. We are hoping to have our social at the end of October, but the firm date is TBD.
- On Friday last week (2 Oct 26), I finished signing the paperwork for the class bank account and am officially the primary. However, I'm still unable to log into the account and view all of the transaction information, so I'm waiting for a response from my contact at RBC (Matthew). I hope to have full access to the account details by the end of the week. I am also hoping I'll receive an estimated date for when our new card will arrive in the mail.

- Oct 7, 2026: I officially have access to the account information! I also figured out why the e-transfer was not working. I registered both my email vp.logistics2028@nss.queensu.ca and the president's email president.2028@ams.queensu.ca for autodeposit. Any e-transfers to either of these emails should now automatically be deposited into our class bank account.

Emmanuelle Mchardie → Year 4 Class President

- My council and I have been BUSY with jacket sales. The crest designs were incredible for both cohorts, so we were able to move onto jacket sales. We got interest for all classes, so we opened it up for everyone. Sales close on Friday at midnight, so if you could all remind your friends to order them if they want one (we need a minimum of 6 to order per class).
- I was talking to some first years at jacket try-ons and they were asking about even more SON merch. I want to look further into that after jacket sales, maybe Queen's nursing hoodies while Krystal is working on year books.

TBD → AST Year 3 Class President

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Abby Blauer → AST Year 4 Class President

AST Merch

- Opened today
- Closing the weekend after reading break
- If more people want it, we will open the sale

Headshots

- Opening sign up on friday
- We have a couple days picked out, it will be after reading break
- If there are high volumes of sign ups we will be offering more dates
- \$10 per person, 10 min sessions

Fleece

- Still working on this
- We are trying to decide when to hold the sale - open to suggestions
 - Thinking of letting things settle after jacket sales and AST merch sales (late Nov? Hand them out Jan?)
 - Emma: Jacket sales end this week. Maybe hand them out sometime after consolidation
 - Piper: the jackets could also be kept for 4th year students and they can get it after consolidation

Events

- Working on potential holiday event for end of Nov/early Dec
- I know there are a lot of events are going to be happening in November, so we will see how it goes when we get closer to those dates

Claire: concerns have been brought forward about someone not being able to run for NOC if they are on class council. On one hand it is important that people in their role can give their entire time for that role. A good amount of people want to be on NOC, but they would have to step down from their role on class council and someone else would need to be elected. I don't think you should be able to hold two roles on the NSS, but I understand how students who signed up to join the class council in first year didn't really understand the other opportunities that are present within the NSS and they may have to choose what role to step down from.

Avyn: I think it is important for the roles on the NSS and on NOC to be separate. Some people can apply to NOC and may not get a position and being on the NSS would be another option for them

Kaylie: We want everyone to have an opportunity to join all these roles. We should choose people for the roles based on their preferences and abilities not based on how it affects others

Em: my roles on NOC and class council have helped me learn things I apply to both roles. In first year, I wouldn't have joined the class council if I knew I couldn't be on NOC. A letter of intent could be created so those applying could explain how they can manage their time.

Lucy: I understand both sides. We just split up socials and IEDIAA because we think the roles are a lot individually. I don't think it makes sense to add roles when we are separating some

Jiya: NOC and NSS are similar. Nursing is small so there isn't a lot of room for students to get involved and lead. I don't think it is fair to give someone 2 roles for incoming students. I think we as NSS can do a better job explaining the different roles and ways to get involved in the NSS and explain the restrictions that come with each role

Pyper: it is possible to hold two positions and do well at them both, but the time spent on one role could still be spent on the other. Combining the 2 roles wouldn't be fair for other students. It would prevent them from participating

Jessica: putting restrictions on some roles could create a power dynamic where people see some roles as more important or think they don't require as much work

Kaylie: we should choose someone based on their abilities and not those who are left

Regan: school work also has to be considered, as second year is very demanding

Em: Every other faculty is allowed to do both in my knowledge. I think it's up to whoever is hiring to make that decision. It should not be based on the other positions they hold

Lena: if someone is really passionate about being both, having a position in NOC and on class council. Is it possible to have a class council role in 4th year that helps transition from class council to NOC

Jiya: due to our size and limited number of positions it is not completely fair for someone to hold two positions

Ari: if someone is spreading themselves thin, it would affect the students they are representing since they wouldn't have the time and energy to commit to their role properly

Avyn: Are there any rules for when someone is not getting their job done?

Claire: they can be put under review, where people vote on what to do

Avyn: there needs to be rules for that to ensure things don't get swept up in a rug until it gets worse

Claire: speaking to Lena's point, I don't think the class council structure should be changed because it takes time to get used to the role and passing it on to someone else is more time spent learning when other things could be done

Claire: The people who get to vote are the elected people. Those who cannot vote still have important opinions on the issue, but it may not be fair for those who cannot vote

Em: everyone's points are valid, but there are so many other people who won't be in roles they are fully qualified for if they can't have more than one role

Claire: the main thing we need to address is whether we need to vote

Kaylie: I think we need to vote to make this change

Claire: I'm not sure if we need to vote, I think the best for the NSS is that people can give their whole to the role.

Kaylie: I think the vote is needed to solidify the decision we make, especially since we've talked about it a lot

Claire: head cape is very involved in the roles of the NSS and they do not get a vote

Sophie: I think the vote should be anonymous

Claire: should we have an informal vote and see what everyone would choose?

Kaylie & Em: I don't think we should it may cause more issues

Sophie: I think we should have an anonymous form and voting members say either yes or no

Claire: I need to talk to Ling about this so she has all the information since she also needs to vote

Jessica: Who would be the voting member for my year?

Claire: I think it would be Lena since she was here for the meeting and heard all sides

Jessica: Claire and I could present what we gathered from the meeting

Lucy: I don't think it should apply to this year's NOC since they would not have enough time to consider it

Jessica: we could move the hiring back, but it wouldn't be ideal since we want to have enough time with the written part of NOC hiring